

5 WHY'S TEMPLATE

Try Smartsheet for FREE

DEFINE THE PROBLEM	<input type="text"/>
WHY IS THIS A PROBLEM?	<p>PRIMARY CAUSE Why is it happening?</p> <p>1 <input type="text"/></p> <p>Why is that?</p> <p>2 <input type="text"/></p> <p>Why is that?</p> <p>3 <input type="text"/></p> <p>Why is that?</p> <p>4 <input type="text"/></p> <p>Why is that?</p> <p>5 <input type="text"/></p> <p>ROOT CAUSE</p> <p><small>NOTE: If the final "Why" has no controllable solution, return to the previous "Why."</small></p>
CORRECTIVE ACTION TO TAKE	<p>CORRECTIVE ACTION</p> <input type="text"/> <p>PARTY RESPONSIBLE</p> <input type="text"/> <p>DATE ACTION TO BEGIN</p> <input type="text"/> <p>DATE TO COMPLETE</p> <input type="text"/>