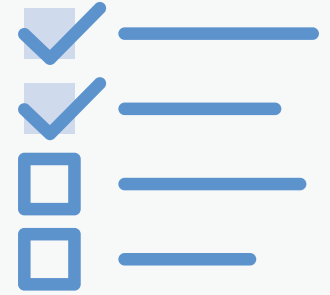


Remote Work Culture Checklist



Open, Honest Communication

- Feedback is welcome even before you're hired
- Employees and managers get plenty of face time
- Use a professional assessment process
- Managers can easily explain how they update, motivate, and inform remote workers
- Discover more remote communication strategies and best practices

Collaboration Tools

- Everyone has access to the the tools they need to communicate and collaborate
- Tools and their use match company culture (in terms of messaging etiquette, privacy and security, etc.)

Social Aspect of Team Building

- Team building activities exist as a part of culture
- The organization sponsors nonwork events, perks, and virtual happy hours to stimulate bonding
- Team members regularly and voluntarily participate in work-sponsored events
- Events reflect interests and values of the team