

# CAREER GOALS TEMPLATE

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<b>PRIMARY CAREER INTEREST</b>	
<b>LONG-TERM PROFESSIONAL GOALS</b>	
<b>SHORT-TERM PROFESSIONAL GOALS</b>	
<b>ACTIVITIES TO REACH GOALS</b>	
<b>CURRENT TASKS THAT CONTRIBUTE TO LONG-TERM GOALS</b> How can these tasks be emphasized and performed more frequently?	
<b>CURRENT TASKS THAT DO NOT CONTRIBUTE TO LONG-TERM GOALS</b> How can these tasks be minimized or eliminated / delegated?	
<b>ADDITIONAL SKILLS / KNOWLEDGE / EXPERIENCE NEEDED TO ATTAIN GOALS</b>	
<b>PROGRESS CHECKPOINTS &amp; TASKS</b> What activities will contribute to reaching goals, and how / when will they be completed and monitored?	

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