

WEDDING VENDOR LIST TEMPLATE



VENDOR NAME		OVERALL RATING		VENDOR TYPE	WEDDING PLANNER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	CEREMONY VENUE
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	RECEPTION VENUE
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	REHEARSAL PARTY VENUE
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OFFICIANT
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	CATERER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	BAKER
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	PHOTOGRAPHER
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	STATIONARY
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	SEAMSTRESS
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	WOMENSWEAR
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	MENSWEAR
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	HAIR STYLIST
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	MAKE-UP ARTIST
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	FLORIST
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	CEREMONY MUSICIAN
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	RECEPTION DJ
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	ADDITIONAL ENTERTAINMENT
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	RENTALS 1
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	RENTALS 2
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	VIDEOGRAPHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	TRAVEL AGENT
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	TRANSPORTATION 1
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME	OVERALL RATING	VENDOR TYPE	TRANSPORTATION 2
CONTACT NAME	IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION
PHONE 1	INITIAL CONTACT		
PHONE 2	MOST RECENT REVISION		
EMAIL	CONTRACT REVIEW		
MAILING ADDRESS LINE 1	CONTRACT SIGNED		
MAILING ADDRESS LINE 2	CONTRACT EXPIRES		NOTES
CITY, STATE & ZIP	OTHER		
WEB ADDRESS	OTHER		
INITIAL QUOTED COST	REVISED COST	FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	HOTEL 1
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	HOTEL 2
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

VENDOR NAME		OVERALL RATING		VENDOR TYPE	OTHER
CONTACT NAME		IMPORTANT DATES		PRODUCT / SERVICE DESCRIPTION	
PHONE 1		INITIAL CONTACT			
PHONE 2		MOST RECENT REVISION			
EMAIL		CONTRACT REVIEW			
MAILING ADDRESS LINE 1		CONTRACT SIGNED			
MAILING ADDRESS LINE 2		CONTRACT EXPIRES			
CITY, STATE & ZIP		OTHER			
WEB ADDRESS		OTHER			
INITIAL QUOTED COST		REVISED COST		FINAL COST	

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