



# SCHOOL DISASTER MANAGEMENT PLAN

VERSION HISTORY				
VERSION	APPROVED BY	REVISION DATE	DESCRIPTION OF CHANGE	AUTHOR

PREPARED BY		TITLE		DATE	
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# 1. INTRODUCTION

This describes the school, the school's location, the number of people at the school, and the aim and objective of the plan.

<b>SCHOOL NAME</b>	
<b>DEPT OF EDU CODE NO.</b>	
<b>SCHOOL ADDRESS</b>	
<b>NO. OF STUDENTS</b>	
<b>NO. OF FACULTY</b>	
<b>NO. OF STAFF</b>	

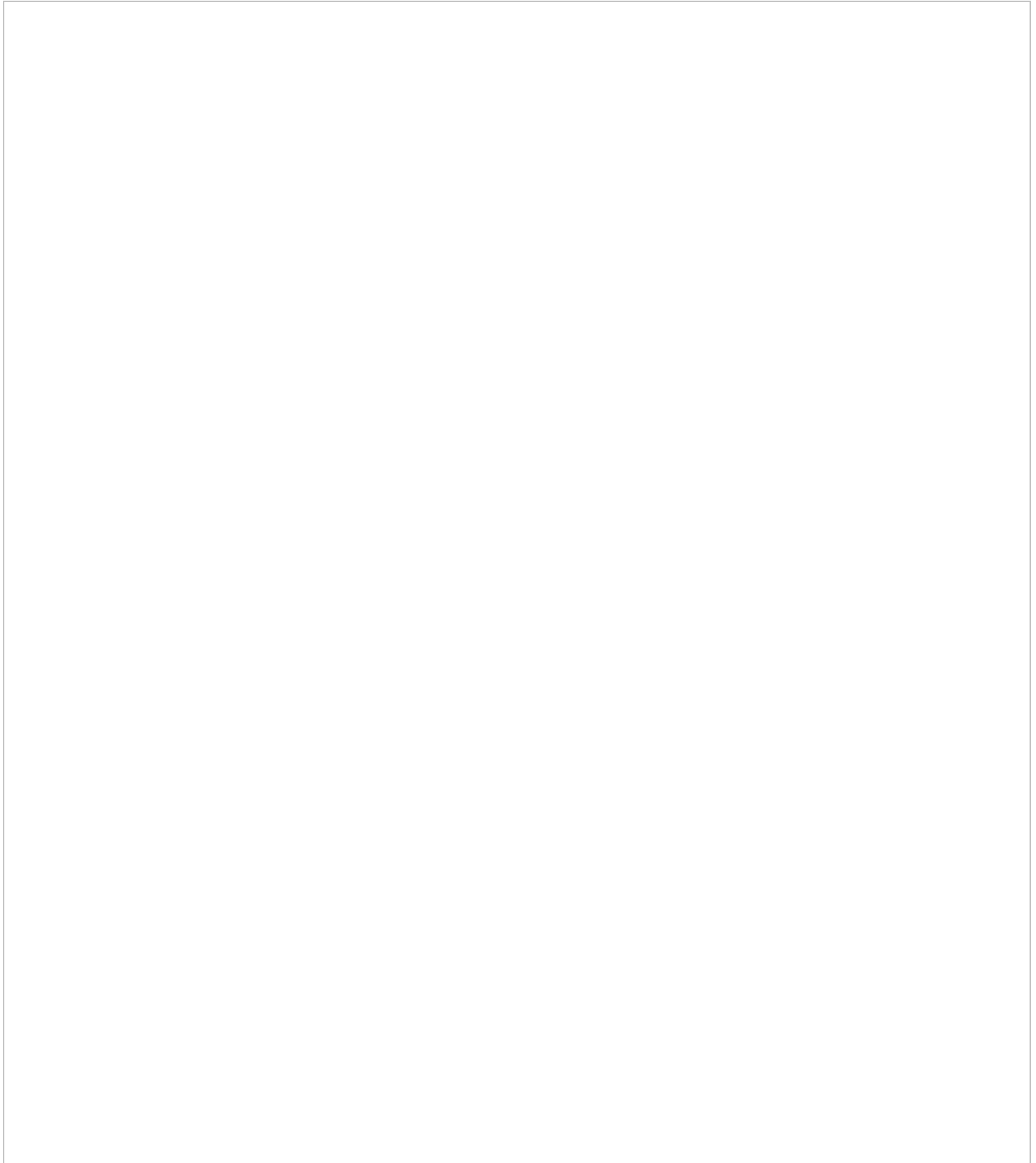
## 2. RISK ASSESSMENT

This outlines all potential hazards and risks that could affect the school, including road safety, natural disaster, power outages, active shooters, and others.

A large, empty rectangular box with a thin black border, occupying the majority of the page below the introductory text. It is intended for the user to provide details of the risk assessment.

### 3. PREPAREDNESS PLAN

This explains all teams that aid in a disaster program, as well as each of the individual roles of those teams, including site security, fire aid, fire safety, evacuation, etc. It also details all of the resources needed to carry out each of the plans in the event of a disaster. There should be a detailed school map located within this part of the plan.



## 4. RESPONSE PLAN

This section outlines the ways in which each team and all other members of the school should respond to a disaster, including alternate arrangements and locations.

## 5. MITIGATION PLAN

This section details the steps needed to be done to ensure the utmost safety of all students and staff members, including fire safety measures, hallway procedures, and safety audits.





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